

Please return completed form to:



1362 Mellon Road, #100
Hanover, MD 21076

FOR GEBA Use Only
Date Received (mm/dd/yyyy)

Member Number

VAC MetLife – Interfund Transfer Form - Supplemental Retirement Plan

Please return this form to: GEBA Wealth Management, 1362 Mellon Road, #100, Hanover, MD 21076

Call us with questions at (410) 657-8060 or (800) 826-1126.

Instructions:

To access information such as your account balance, last contribution amount, current Fixed Account rates and unit values, or to transfer your money among funding options, you can call toll-free **866-438-6477**. You will need your account number and Personal Identification Number (PIN).

1. General Information

Completion of this section is necessary for your transaction to be processed.

2. Fund Transfers

Use this section to transfer existing amounts among funding options. Write in dollar amounts or whole percentages (example: use 11%, not 10.5%). If you use percentages, the "Transfers To" column must total 100%. If you use dollars, the totals of the "Transfers From" and "Transfers To" column must be equal. To transfer the entire amount available in a particular funding option, write 100% in the "Transfers From" column for that funding option. To transfer half of the amount available in a particular funding option, write 50% in the "Transfers From" column for that funding option. *Note: The "Transfers From" column may exceed 100% if transfers are made from multiple funding options. If you wish to transfer from multiple funding options to multiple funding options, and the desired transfers would result in the "Transfer To" column to exceed 100%, please use a separate form for each transfer, or use Section 3 for a one-time rebalance and reallocation.*

3. Percentage Reallocation

This section is used to do a one-time rebalance and reallocation of all current and future funds to the listed accounts. Future contribution allocations will NOT be impacted by choices in this section.

4. Automated Investment Strategies

This section is used to Start, or Cancel an Automated Investment Strategy. **You may have only one investment strategy in effect on your account at any time.**

5. Authorization for Change

This section must be completed and signed to authorize the proposed changes. If applicable, include the signature of the plan administrator.

1. General Information

Member Name (First)	(Middle)	(Last)
Social Security Number	GEBA Member Number	MetLife Asset Builder Contract Number

2. Fund Transfers

Transfers can be completed using dollar amounts or percentages. If percentages are used, use whole percents. If dollar amounts are used, the "Transfer To" column must equal "Transfers From". **A fund transfer does not cause a change in the allocation of future contributions or an automated investment strategy.**

Fund Name or Number:	Purchase amount (\$50 min. per fund)
_____	\$ or % _____
_____	\$ or % _____
_____	\$ or % _____
_____	\$ or % _____

3. Percentage Reallocation

Use this section if you wish to do a one-time rebalance and reallocate your total account balance to the funds indicated. This will not change the funding objective of any future contributions:

_____	\$ or % _____
_____	\$ or % _____
_____	\$ or % _____
_____	\$ or % _____

4. Automated Investment Strategies

You may have only one strategy in force at a time. Check the appropriate box: Start or Cancel.

- Start Cancel **Equity GeneratorSM**
 Each month an amount equal to the interest earned in the Fixed Account is transferred to either:
Select one type: MetLife Stock Index Blackrock Aggressive Growth
- Start Cancel **EqualizerSM**
 Each quarter amounts are transferred between the Fixed Account and either funding option below to make the account and funding option equal:
Select one type: MetLife Stock Index Blackrock Aggressive Growth
- Start Cancel **RebalancerSM**
 Each quarter amounts are transferred among your current funding choices to bring the percentage of your account balance in each choice back to your original allocation. This strategy will affect 100% of your current and future allocations.
- Start Cancel **AllocatorSM**
 Each month a dollar amount you choose is transferred from the Fixed Account to any of the funding choices you select. **(Note: Attach a completed Allocator Form.)*

Start

Cancel

Index SelectorSM

Each calendar quarter MetLife will rebalance the amount in the Index Divisions and the Fixed Account (if applicable) to match the allocation percentages for the model you select. MetLife will allocate 100% of your initial and future contributions based on the current allocation for the Index Selector model you choose. The model's current allocation may change at any time (MetLife will notify you of changes). You may change your choice of model at any time. Please call 1-866-438-6477 for more information on the current allocations for each model and for help in determining your risk tolerance.

Select one Model:

Conservative Conservative to Moderate Moderate Moderate to Aggressive Aggressive

5. Authorization for Change (See page 1 for mailing and facsimile instructions)

The information on this form is correct and complete to the best of my knowledge. I hereby request and authorize MetLife to make the proposed changes.

Owner/Participant Signature: _____

_____ Date

GEMBA Authorized Signature: _____

_____ Date